

**Village of Hamilton
Airport/Airpark Commission
4pm
Regular Meeting of January 14, 2010**

APPROVED MINUTES

PRESENT: Chairman Carl Albrecht; Commissioners Roger Rowlett, Rob Gustafson, and Anne Clauss; Director of Utilities and Public Works Sean Graham; Clerk Treasurer Winn

PUBLIC PRESENT: Peter Ricciardiello, Waypoint Flight School/CNY Aviation

Chairman Albrecht called the meeting to order at 4:00 pm.

Approval of Agenda

Agenda was approved as written.

Approval of Minutes

A motion was made by Commissioner Clauss to approve minutes of the regular meeting of November 19, 2009, as written. The motion was seconded by Commissioner Gustafson and carried.

Old Business

SRE Building- No report

Security Substation- Director Graham reported the design for the water system is complete. Water and Electric going out to bid now and will be funded by excess T hangar funds and substation funds, respectively. Bid package will be ready in February. There will be four separate bid packages; water, electric, building exterior, and building interior.

Taxiway Project- Director Graham reported the next phase, the other side of canal, is recommended by FAA. Chairman Albrecht and Director Graham have discussed project with Chad.

LPV Update- Director Graham reported July 29, 2010, date is still a go. Director Graham is trying to contact Chris Fales to confirm.

New Business

Financial Report – Clerk Treasurer Winn presented financial statements for 6/1/09-12/31/09 to the Commission. Total revenue \$233,858.00. Total expenses \$176,420.00. Net profit \$57,438.00. Commissioner Clauss questioned Personnel Services on statement.

Annual Pilots' Meeting – Commissioner Clauss to schedule date in June.

MetroAir- Director Graham reported Mike would like to extend agreement for another 5 years

for both hangars with annual increases. Director Graham will rewrite lease.

Bassett Health Care- Director Graham reported Bassett developer, Gaetano Construction, is very interested in a portion of Lot 2 at Airpark. They are proposing a 30-40,000 sq. ft. building with a 100 car parking lot. Commissioner Clauss questioned if there is enough room to facilitate such a project.

CNY Aviation- Peter Ricciardiello, of CNY Aviation, shared their business plan with the Commission. Their plans include a flight school with 4-5 aircraft, charter aircraft services, and corporate aircraft management. They are also interested in Griffiss Airport for a college program through MVCC, not to compete with the plan for Airpark. They will not be competing with MetroAir. CNY Aviation plan to purchase fuel and maintenance services at Airpark. CNY Aviation is using local insurance agent for liability insurance. Flight school issues limiting CNY growth at Airpark were discussed. #1-limited by hangar space. #2-recently had issue with unsupervised solo that is legal with FAA. If CNY Aviation had more hangar space that would have never been an issue. Director Graham stated he received a quote from McFarland and Johnson for a 15,000 sq ft hangar of 2.2 million. Commission will contact DOT and Colgate for possible funding. Other issues hindering Corporate growth for CNY; LPV approach, hangar space, and deicing capabilities.

Next Meeting – February 11, 2010 at 4:00pm.

Adjournment

There being no further business to come before the Commission, Commissioner Clauss made a motion to adjourn. The motion was seconded by Chairman Albrecht and carried. The meeting was adjourned at 4:55pm.

Respectfully submitted,

Kim Taranto